CASE STUDY

Assam Rifles: HRMS: Automation of Personnel records

Client
Directorate General of Assam Rifles DGAR)

Profile
The Assam Rifles raised as Cachar Levy in 1835 is the oldest Central Para Military Force in India.
At present The Force is a potent organization with 46 battalions and its associated command and administrative back up. It is designated by the GoM committee as the Border Guarding Force for the Indo – Myanmar border and is also its lead intelligence agency. Conduct counter insurgency operations in the north-east and other areas where deemed necessary, under control of the army.

Scope of Engagement
Directorate General of Assam Rifles awarded a contract to Nelito Systems Ltd, Mumbai for Design, development and implementation of software for Automation of Records Branch, DGAR, Shillong.
The Software Application caters to:
  (a) Records Branch, Directorate General Assam Rifles
  (b) IG & Sector Headquarters situated at different locations.
  (c) 46 Units of Assam Rifles.
  (d) Automation of records pertaining to all Officers, JCOs, other ranks and civil staff of
        Assam Rifles including those on deputation.
  (e) Smart unique Identification and multipurpose cards and information kiosks.

Key Requirements
❖ To move from manual system to centrally managed internet platform
❖ Better integration and consolidation of diversified service records.

Implementation Challenges
❖ Coverage of 1.30 lac employees.
❖ Automation of 13 crore fields.
❖ Manage 50 records per event per employee.
❖ Mapping of 102 locations across the country.

Implementation Highlights

- ❖ Comprehensive solution for the automation of the service records of more than 1 lac employees.
- ❖ The Workflow of the solution helps in fast, automated approval process through three levels of authentication.
- ❖ The solution maintains records for Working and Retired employees.
- ❖ All the ranks and trades are covered in the solution
- ❖ The solution works in off-line and on-line mode for the faster coverage of the events.
- ❖ Solution provides MD5 encryption.

Benefits

- ❖ Centralized solution speeds up the processing time of the service records of the employees
- ❖ The requirements to keep the duplicate records in the different locations are replaced by the automated solution.
- ❖ Replacement of manual processes by the automated solution has resulted in reduction of manpower, optimization of resources, accuracy of records, timely processing of records, systematic authorization.

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